

Staff Accountant

Staff Accountant for WYES-TV 12 (Greater New Orleans Educational Television Foundation) and Yes Productions. Responsible for all aspects of the general ledger, accounts receivable/payables. Review and approval of invoices, deposits, payroll and journal entries. Manage daily cash balances. Prepare grant reports, sales tax returns and assist with annual audits and tax returns. Maintain balance sheet accounts and other required Excel spreadsheets.

Minimum requirements: 4 year Accounting degree with 1 year work experience. Strong Excel skills. Experience with accounting software desired. CPA and/or Master's degree a plus.

Apply at www.louisianaworks.net/hire/ Job #739043

NO PHONE CALLS PLEASE.

WYES is an Equal Opportunity Employer.